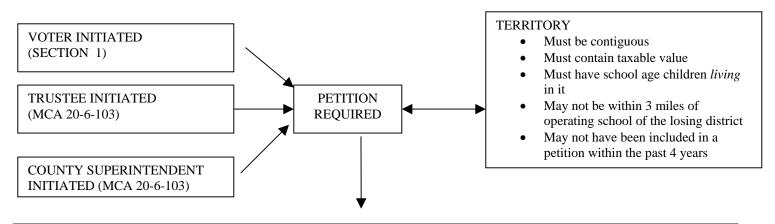
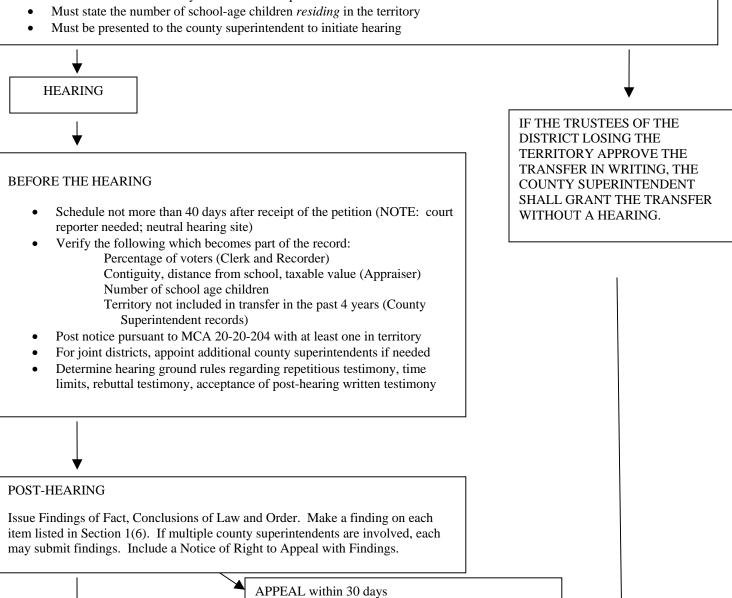
REQUIREMENTS TO INITIATE TERRITORY TRANSFER PROCESS



TRUSTEES OF RECEIVING DISTRICT MUST APPROVE THE TRANSFER BY RESOLUTION; MINUTES OR RESOLUTION MUST BE PRESENTED WITH PETITION.

PETITION

- Must be signed by 60% of the registered electors
- Must include a legal description of the territory to be transferred and a description of the district to which it is to be transferred
- Must state the reasons why the transfer is requested



Submit the entire record to the District Court.

NO APPEAL

Transfer will not take effect between January 1 and the fourth Monday in August.

Notify the following in writing if the transfer has been approved:

Both districts

Clerk and recorder

Treasurer (NOTE: territory retains any debt service payments)

Assessor/appraiser

Surveyor (request rewrite of boundary descriptions)

Fire districts

Utilities

Board of county commissioners

Office of Public Instruction (particularly if low income students are involved)